

The Iowa Council on Homelessness

DRAFT MINUTES EXECUTIVE COMMITTEE MEETING

Date/Time: Friday, June 17, 2016

Meeting Location: The Iowa Finance Authority; McNarney Room

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

A regularly scheduled meeting of the Executive Committee for the Iowa Council on Homelessness was held on Friday, June 17, 2016, at 10:00 a.m.

OPENING

Chair Donna Phillips opened the meeting (conference call) at 10 A.M. The following voting members were present: Axeen, Binner, Brustkern, Ford, Hagen, Phillips, Timm, and Wilson. A quorum was established.

APPROVAL OF AGENDA – ACTION ITEM

On motion by Mr. Tim Wilson and seconded by Mr. Tony Timm, the agenda was unanimously approved for the June 17, 2016 meeting with the changes noted to review the structure of the Executive Committee Membership.

SELECTED COMMITTEE UPDATES

- a.) **Coordinated Entry Committee – (*Julie Eberbach due to absence of David Hagen or Carrie Dunnwald*)**: Ms. Eberbach reported that the committee had a working meeting and phone call meeting. They have determined to move forward on developing a “Housing Prioritization List” and a Balance of State Coordinated Entry for approving development which can be looked at state-wide or by area of region. Copies of the first draft of the Prioritization List will be provided under the HMIS report. There was collaboration and technical assistance from West Virginia for Balance of State.

Upon request for clarification from Mr. Binner, Ms. Eberbach explained that all consumers will be valued with consistency across all agencies, and then ranked by criteria determined by the Continuum of Care (CoC). A prioritization list will be automated thru HMIS – folks can enter the data and it will be ranked for highest need and highest vulnerability. HUD recommends (actually requires) this through the CoC NOFA which gives points for utilizing a “priority list”.

Mr. David Hagen joined this in-process conference call – his comments were that there will be a Coordinated Entry conference call on Tuesday. Will be working on prioritization lists.

- b.) **Research and Analysis Committee – (*Julie Eberbach due to absence of David Hagen or Karin Hamilton*)**: Ms. Eberbach reported that the scheduled, in-person meeting in Coralville did not take place as planned.

HUD is taking in system performance measures for their CoC homeless data exchange which opens on June 24, 2019 and runs thru August 1st. Reports are taken and information entered into HMIS. This establishes a baseline for Balance of State. Looking at 6 performance

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measures that apply to Balance of State. Currently doing first runs of the reports and looking at data quality. Noted that it is important that old clients be removed, or it inflates the length of stay – an exit date should be entered. Also looking at bed coverage. Need to work with CoC funded agencies. Need titles of programs in HMIS. There is one program that is only funded by the CoC (Increase to Income and Access to Mainstream Resources). All the rest of the program measures are evaluated against all participating agencies, on a system-wide basis. Need ongoing evaluation of programs participating with CoC. The report combines Emergency Solutions Grant (ESG) and CoC. Stressed that bed coverage is important - measured against performance requirements.

Right now only know that this year's NOFA is only taking information to establish a baseline. It is believed the CoC will be asked what their "plans" are, but we won't know HUD's goals/plans/benchmarks until next year. It is anticipated next year's NOFA should ask how agencies performed versus their projections.

Mr. David Hagen joined this in-process conference call – comments were that we need to get back on track - schedule visits for July for program reviews.

Mr. Tim Wilson comments/questions to Ms. Eberbach – can an individual agency's performance measures be requested to "tell us how you're doing"? Ms. Eberbach responded that it is difficult; HUD considers the length of an episode to be the total time of homelessness versus the time in a particulate agency, for example a change in shelters may skew results. But they can run reports at the system level (as opposed to the agency level). HUD wants clients to exit to a permanent setting and looks at system performance levels. If a lot of people coming back it is not good; the process may not be as successful as originally thought. Need to evaluate the process to ensure the exit is to a permanent setting, or where improvements need to be made.

It was discussed that asking about a particular agency is the "wrong question". Coordinated entry is no longer the individual organization – it's looking at what system is the best fit. Tracking at a system level. For example, do you have the right portfolio? Is it a reflection of the homeless population? It's what HUD's looking for on the strategic planning side. How the whole program is working together and less about the individual program. Mr. Wilson mentioned the potential role for Home Forward Iowa to help communities look at systems.

c.) Public Awareness Committee – Nothing to report. Will start committees soon.

d.) Policy Planning Committee (*Tony Timm*): No Report

Ms. Amber Lewis comment – State Public Policy Group not like in prior years where we had ongoing committees meeting. Instead particular agencies have piloted the standards this year. IFA less involved but will ask for an updated report at the July Council meeting.

e.) Nominating Committee (*Ben Brustkern*): Currently four open consumer seats with no applications ("consumer seats" are to be filled by those who have directly experienced homelessness or have a family member who has). Need recruiting effort/names to keep the council functioning correctly. Noted that the Iowa State Association of Counties and the League of Cities have not participated in the past.

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Mr. Brustkern mentioned that council member Ashley Schwalm is being asked to take over the chair of this Nominating Committee.

Ms. Amber Lewis stressed that applicants need to have regular access to email. Also follow up will be done with council member Kristine Harris who did not reapply. Ms. Eberbach will make inquiries to a former homeless vet from the Marshalltown/Ames area who she believes would be a good candidate.

Ms. Lewis also stated that the Governor's office wants to make appointments in one week, so we really need applications within the next couple of days. Potential candidates must use the "OpenUp.Iowa" website to submit applications; they are not submitted through IFA. The Governor's office has indicated that all who have reapplied will probably be reappointed. Discussion about the League of Cities – statute requires a representative. The Nominating Committee will draft a letter requesting applications and Ms. Lewis will forward it to the list of recipients IFA maintains.

Discussion that we want representation from all four areas of the state, but there is a struggle to fill these roles so at this point we need to fill with what's available. The Council needs to look at this strategically for the long run. Ms. Lewis suggests that if a candidate fits the "consumer" position (i.e. formally homeless or has a family member who is/was) they should state this in their application because there is nothing in the application that formally asks this. Without it being indicated the Governor's office would not know.

f.) Continuum of Care Committee – (Tim Wilson):

(i) Meeting Schedule - Mr. Wilson confirmed that the committee meets every 2nd Tuesday of the month, and the next meeting will be July 12th.

(ii) Upcoming CoC renewal application reviews – sent an appeal for more reviewers, currently 7 on the list and hopefully all will accept. Applications are due one week from today (Friday, 6.24.2016) at IFA; submitted electronically. An optional call-in orientation is scheduled for the following Monday (6.27.2016). Q & A's may be posted to assist the reviewers. The scoring sheets have been updated to address and hopefully eliminate some of the questions and confusion experienced by reviewers last year. Scoring is due July 8, 2016. The reviewers will convene the following Tuesday at 9:00. Stressed the need for more reviewers. Would ideally like to see 7 for each of 3 categories (21 total)

Goal is to "cluster" applications so same type of projects are being reviewed. There are approximately 2 dozen grants total. Some are changing categories to a higher priority category.

There will be a final reviewer meeting on Tuesday, July 12th at 9:00 a.m. at IFA.

Reviewers are encouraged to attend in person but can call in if necessary. Travel reimbursement is available.

A new appeals process has been approved by the Council, which will include at least one Executive Committee member. Ms. Amber Lewis pointed out that if there are quorum issues on the 15th then the Executive Committee becomes the official scoring committee. Mr. Wilson plans to try to get confirmation from all Council members that they will attend the July 15th meeting.

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(iii) CoC project visits – approximately ½ of the site visits are scheduled for the CoC projects. Co-leads have been assigned, with at least one CoC committee member and at least one senior staff member from a CoC funded organization. Mr. Wilson expects a full schedule by month-end.

(iv) Reallocation Plan - There was considerable discussion of the process for reallocation this year. David Binner made a motion, seconded by Tim Wilson, for the following:

Motion: Ask IFA to write out options for ranking and reallocation to allow for new applications, with pros and cons of each, with the goal of creating the best possible application to HUD to maintain or increase funding. These options will be issued for stakeholder comment in advance of the July 15th council meeting.

David Hagen and Ben Brustkern abstained. The motion passed. For detail of the motion and proposed plan, see the document, “Draft 2016 Iowa Balance of State CoC, Ranking and Reallocation Plan, For Stakeholder Comment, June 17, 2016 at the end of this document.

(v) Co-Chair – still working on CoC.

HMIS (Institute for Community Alliances)

Ms. Julie Eberbach provided a quick update covering

- System performance measures
- Training next week for all of their staff
- D. Nelson is working on a West Virginia version in preparation to writing Iowa’s own CoC application
- They are working with the ESG applicants
- Very busy working on Runaway and Homeless Youth reporting. Bumpy road with HUD
- Working on HMIS perspective – reporting on the methodology to end homeless veterans

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IFA STAFF UPDATE

Ms. Lewis provided updates.

- a.) New staff member in the Homeless Department, Carole Vipond. She will be scheduling future meetings, taking minutes, and processing travel claims among other duties. Please note that she does not work on Wednesdays. Her contact information is:
Email: Carole.Vipond@iowa.gov
IFA phone: (515) 725-4929
- b.) 2015 – 16 Legislative Appropriation- \$5,000 reserved for IFA (as of March) – approximately \$2,000 for ICN classroom, \$962 for Council calls, and \$1,600 for mileage reimbursement
- c.) 2016 – 17 New Legislative Appropriation - \$50,000. No specific plans yet. Will not be State Public Policy Group (SPPG) again. Possibly bolster the \$207,000 CoC Planning from HUD. Maybe Coordinated Entry. – Suggestion from Chair Donna Phillips to put on agenda to ask for suggestions at the next full Council meeting. Discussion on whether there would be an RFP. It was noted that it is hard to start late in the year to use expenditures effectively.

Ms. Lewis noted that she would be gone for the next scheduled Executive Council meeting, August 19th. It was decided to move that meeting to July 15th immediately following the regular ICH Board meeting.

- d.) 2016 ESG Competition - Ms. Lewis noted that this takes place on the same timeline as the CoC, so additional reviewers are needed.
- e.) 2016 Housing Iowa Conference – do we want an ICH table? Are there topics the Executive Committee would like to see presented?
 - Ms. Eberbach has already suggested a presentation to IFA's Director of Communications, Ashley Jared, on an automated dashboard.
 - Mr. Wilson suggested a panel
 - Ms. Karin Ford suggested a table to promote membership (consensus that this was a good idea)
 - Chair Phillips suggested that this topic be forwarded to the Public Awareness Committee, to which this Executive Committee agreed.
- f.) CoC Coordinated Entry – Very hard for the Balance of the State. Learning from West Virginia and Nebraska. Need to put some real resources behind this. Also needed for ESG.

Per Ms. Lewis – HUD will allow money for reallocation for Coordinated Entry.

OLD BUSINESS

None

NEW BUSINESS

Mr. Ben Brustkern (who will be the new Chair) discussed the structure of the Executive Committee. Mr. Allan Axeen volunteered to substitute as "Past Chair" if Ms. Phillips is not available.

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PUBLIC COMMENT

Chair Donna Phillips noted that she is stepping down as an administrator at the Attorney General's office and will just be part of her agency's staff. Mr. Brustkern thanked her for all she had done on behalf of the Executive Committee.

DATE & TIME OF NEXT MEETING

After discussion by the ICH Executive Committee it was decided to reschedule the regular Friday, August 19, 2016 Iowa Council on Homelessness Executive Committee meeting to July 15, 2016 from 12 P.M. to 2 P.M. The meeting will follow the full council meeting that morning. A few reasons for the rescheduling of this meeting:

- Interest in discussing/deciding on a plan for the new \$50k council legislative appropriation—it will be better to complete this sooner rather than later;
- Ongoing important decisions and activity around the CoC competition, including reallocations, regular new project applications, and new project applications for Coordinated Entry;
- Possibility of needing Executive Committee action on CoC competition-related items, if there are quorum issues for the council meeting that morning;
- Staff scheduling conflicts with the regularly-scheduled August meeting.

ADJOURN

On motion by Mr. Tony Timm and seconded by Ms. Karin Ford, the June 17, 2016, Executive Committee meeting was adjourned at 12:00 PM.

VOTING MEMBERS PRESENT

1. Allen Axen (Immediate Past Chair), Coralville, Iowa
2. David Binner, Wells Fargo
3. Ben Brustkern (Vice Chair), Cedar Valley Friends of the Family – **abstained from CoC votes**
4. Karin Ford, IA Department of Public Health
5. David Hagen, Hawkeye Area Community Action Program – **abstained from CoC votes**
6. Donna Phillips (Chair), Iowa Attorney General's Office
7. Anthony (Tony) Timm, AmeriHealth Caritas
8. Tim Wilson (Secretary), Home Forward Iowa

OTHERS PRESENT

1. Julie Eberbach, Institute for Community Alliances
2. Amber Lewis, Iowa Finance Authority
3. Carole Vipond, Iowa Finance Authority

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DRAFT 2016 Iowa Balance of State CoC Ranking & Reallocation Plan

For Stakeholder Comment

June 17, 2016

Comments Invited

On June 17, 2016, the Executive Committee of the Iowa Council on Homelessness requested that IFA, as the Collaborative Applicant for the Iowa Balance of State CoC, draft a proposed 2016 CoC Ranking & Reallocation Plan. The request was to include consideration of the following:

- The 2015 Iowa Balance of State Reallocation Plan (last year's plan);
- The guidance and instructions provided already to renewal project applicants for the 2016 competition;
- Lessons learned from the 2015 competition, including recent HUD guidance such as the CoC 2015 Competition Debriefing Webinar on May 23, 2016;
- The discussion of the Executive Committee per their June 17, 2016 meeting, including the pros and cons of various options, with consideration for new projects for Permanent Supportive Housing or Rapid Rehousing, and for a new Coordinated Entry project; and
- The overall goal of creating the best possible application to HUD to maintain or increase funding in the future.

The Iowa Finance Authority will collect comments on this DRAFT 2016 Iowa Balance of State Continuum of Care (CoC) Ranking & Reallocation Plan, and make comments available for review. Written comments may be submitted by email to amber.lewis@iowa.gov. **Comments should be submitted by Friday, July 8, 2016.**

At its meeting on Friday, July 15th, 2016, the Iowa Council on Homelessness will have the opportunity to consider this proposed plan and any stakeholder comments received.

Note that the proposed plan makes some assumptions about the structure of the upcoming HUD competition. As of the date of this proposed plan, HUD has not yet opened the competition, nor provided full details of the competition requirements. Some changes to the plan may be necessary once full details are known. This document also omits a timeline for the details of the plan, and discussion of any possible new funding beyond the reallocation process; again, waiting on HUD.

Background: General CoC Program Reallocation

HUD Framework for CoC Reallocation in the 2016 CoC Competition: HUD expects communities to use the reallocation process to ensure that funding for the CoC program is competitive. The goals include helping communities progress toward HUD-identified priority

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areas, ensuring high standards for performance outcomes, and ensuring effective use of limited funding. CoC's are scored overall each year through the CoC Consolidated Application, and this score determines the CoC's competitiveness for renewal and new funding. Part of the score is based upon the CoC's use of the reallocation process. The importance of reallocation was emphasized significantly in the 2015 CoC Debriefing Summary and guidance from HUD.

General CoC Reallocation Guide: For more in-depth information on reallocation, the U.S. Interagency Council on Homelessness (USICH) has a guide called "Creating Effective Systems to End Homelessness: A Guide to Reallocating Funds in the CoC Program." This is currently posted to the USICH website here:

http://usich.gov/member_agency/departments_of_housing_and_urban_development/fy-2013-nofa/.

Specific Info about Reallocation in the 2016 CoC Competition:

The excerpts below are specific to the 2016 competition, from HUD's FY 2016 CoC Registration Notice, available on this page, <https://www.hudexchange.info/resource/4995/fy-2016-coc-program-registration-notice/>:

Page 11:

"i. Reallocation. When a CoC shifts funds in whole or part from existing eligible renewal projects to create one or more new projects without decreasing the CoC's ARD. All CoC's may use the reallocation process, regardless of their funding status, based on local CoC needs and priorities... CoC's may choose to eliminate or reduce one or more eligible renewal projects to create one or more reallocated projects. The amount eliminated or reduced for the purposes of reallocation will be retained by the CoC, provided that the new proposed project(s) meets eligibility and quality thresholds established by HUD in the FY 2016 CoC Program Competition NOFA in order to be conditionally selected for funding."

Page 35:

"5. HUD will continue the Reallocation process. All CoC's may reduce or eliminate funds from eligible renewal projects, including first-time renewal projects formerly funded under the S+C program, to develop new projects.

CoC's may use the reallocation process to create:

- a.** new permanent supportive housing projects where all beds will be dedicated for use by chronically homeless individuals and families;
- b.** new rapid rehousing projects for homeless individuals and families who enter directly from the streets or emergency shelters, youth up to age 24, and includes persons fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homelessness;
- c.** new Supportive Services Only (SSO) project specifically for a centralized or coordinated assessment system; and
- d.** new dedicated Homeless Management Information System (HMIS) project for the costs at 24 CFR 578.57."

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Background: Ranking and Reallocation in the Iowa Balance of State CoC

Role of the Iowa Council on Homelessness: As the decision-making body for the Iowa Balance of State CoC, the Iowa Council on Homelessness is responsible for decisions regarding the scoring, ranking, and reallocation process each year.

Project Application Ranking: The Iowa Council on Homelessness voted on May 20, 2016, on a final Iowa Balance of State CoC 2016 Renewal Project Application Plan. This included instructions for applicants, and some preliminary guidance on scoring, ranking, and funding. The section for 2016 Project Scoring, Ranking, and Funding is below:

“The process for project funding based on ranking consists of the following:

- Renewal projects will be scored and ranked according to the information in this application.
- Other aspects of funding will be decided after HUD provides details on the funding available for this competition, with consideration for comments submitted by stakeholders.
- New reallocated projects awarded during the federal FY 2015 funding cycle will be exempt from submitting the Project Narrative contained in the document. They will instead be automatically ranked at the top of Tier 1, in the order they were initially ranked in the Priority Rankings submitted to HUD in 2015, as follows:
 - Shelter House Rapid Rehousing Services
 - Humility of Mary Shelter PSH for Chronically Homeless
 - Hawkeye Area Community Action Program Housing First
 - Cedar Valley Friends of the Family Rapid Rehousing Initiative of North Iowa

Additional points to project applicants for leverage may be added in later on, after the Notice of Funding Availability (NOFA) has been released. This could change the final ranking.”

Reallocation per the Approved Final Iowa Balance of State Continuum of Care (CoC) 2016 CoC Renewal Project Application Plan: The Iowa Council on Homelessness voted on May 20, 2016, on a final Iowa Balance of State CoC 2016 Renewal Project Application Plan. This included instructions for applicants, and some preliminary guidance on voluntary reallocations. The section on Voluntary Reallocation from this approved plan is below:

“Voluntary Reallocations: HUD encourages communities to analyze their portfolio of grants to determine if there is the right mix of housing and services and whether funding for some projects, in whole or in part, should be reallocated to make resources available

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for new efforts. More information is available from HUD's 2014 "Letter from Ann Oliva to Grant Recipients, CoC Leaders, and Stakeholders:"

<https://www.hudexchange.info/resources/documents/letter-from-ann-oliva-to-grant-recipients-coc-leaders-and-stakeholders-fy-2014.pdf>.

We assume HUD will follow a similar process for reallocation in 2016, encouraging voluntary reallocations. This means that instead of submitting a renewal application to continue with a current project, an applicant could choose to submit a new project instead, with the same amount of funds that would have been otherwise available for their renewal project. In some cases, it could even be for a higher amount of funds. There are likely to be two new project types that HUD would allow in this situation: Permanent Supportive Housing for the Chronically Homeless; or Rapid Rehousing.

Renewal project applicants may submit an initial application for scoring. Based on the score and ranking approved by the Iowa Council on Homelessness, renewal applicants may choose to resubmit their application as a voluntary reallocation to a new type of project, according to HUD's final rules published with the NOFA. Any new projects submitted in this way will be re-scored, which may result in a change of rankings for all projects."

Next Steps: During the discussion of the Executive Committee on June 17, 2016, there was an expressed desire to honor the preliminary framework for ranking and reallocations that had already been communicated to applicants in the excerpts cited above. There was also an expressed desire to incorporate lessons learned in the 2015 CoC awards and new feedback from HUD provided in the 2015 CoC Competition Debriefing materials, in order to be as competitive as possible for funding. This draft plan is an attempt to further develop and clarify a proposed plan regarding ranking and reallocations that will meet both of these goals.

DRAFT 2016 Ranking & Reallocation Plan for the Iowa Balance of State CoC

Involuntary Reallocations: Involuntary reallocations include any renewal projects that are entirely eliminated by the CoC, or that have their possible renewal funding reduced by the CoC. The CoC may pursue involuntary reallocation for renewal projects for multiple reasons, such as unspent funds, or scoring very low during the Iowa Balance of State renewal competition.

- **Full reallocation for low score:** Reallocate all funds from one or more of the lowest-scoring projects in the 2016 CoC Renewal Project Competition. The extent of reallocations in this category may depend somewhat on the amount determined necessary to fund the selected Coordinated Entry project (described at the end of this document).
(This is partially new here, to support Coordinated Entry.)
 - *Project impacted: To be determined.*
 - **Subtotal reallocated: To be determined.**

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- *Partial reallocation for unspent funds:* Reallocate unspent funds (only up to 2016 Grant Inventory Worksheet amount), according to projects' most-recently-submitted Annual Performance Report (APR). If a project had unspent funds and also scored in one of the tiers identified below for partial reallocation, the reduction for unspent funds will be taken first, then the percentage reduction according to the score. (*This item may need further consideration, given HUD's current E-snaps 2014 APR system delay.*)
 - *Projects impacted:*
 - *To be determined.*
 - **Subtotal reallocated: To be determined.**
- *Partial reallocation of 20% for score:* Reallocate 20% of funds from the next-lowest-scoring three renewal projects, with these projects retaining 80% of their previous funds.
 - *Projects impacted:*
 - *To be determined.*
 - **Subtotal reallocated: To be determined.**
- *Partial reallocation of 10% for score:* Reallocate 10% of funds from the next-lowest-scoring three renewal projects, with these projects retaining 90% of their previous funds.
 - *Projects impacted:*
 - *To be determined.*
 - **Subtotal reallocated: To be determined.**
- All funds freed through involuntary reallocations may be made available for one or more new projects. If no new project applications are submitted, funds will remain available for the original renewal projects.
- Project applicants that are subject to partial involuntary reallocation must develop a plan to continue with their renewal project, with the reduced level of funding. This includes HUD contract compliance for numbers of persons served and the types of services provided. It may be possible to seek a contract amendment from HUD for some changes; applicants should contact their HUD representative to discuss any options for amendment. If the reduction in funding will result in loss of assistance for persons currently served by the program, the applicant must develop a transition plan for these persons. Any concerns should be brought to the CoC.
- **Total funds available through involuntary reallocation for new project(s): To be determined.**

Voluntary Reallocations: Voluntary reallocations are initiated by a renewal project applicant by choice. There are different reasons a renewal project applicant might choose reallocation. An applicant might see a greater need in the community for a different type of project from the one they are currently operating. They might also recognize that a different type of project will better meet HUD's priorities for the CoC program, possibly making the CoC overall more competitive for additional funds for new projects. Or, an applicant may be prompted to consider submitting a reallocation project if they scored very low during the most recent Iowa Balance of State renewal competition.

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- **Voluntary reallocation:** Whether or not a project is listed above for involuntary reallocation, an applicant may choose to reallocate funds from an existing renewal project, to free additional funds for one or more new projects. In keeping with the initial guidance to renewal applicants for the 2016 Renewal Project Application Plan, such projects will be scored independently of the renewal project, and this may result in a change of rankings for all projects. The following parameters apply *(there are several proposed changes here from last year, the biggest change being that all new projects compete directly with renewal projects)*:
 - The applicant may choose to reallocate all or a portion of their renewal funds.
 - The applicant will be required to follow all the instructions for new projects.
- **Total funds available through voluntary reallocation for new project(s): To be determined.**

New Project Applications for Rapid Rehousing or Permanent Supportive Housing:

(Different from last year; this proposed plan puts renewal projects at greater risk, but has the most allowance for new projects. It is challenging to compare new projects to renewal projects, as measures necessarily are different. This makes scoring and ranking them directly against each other difficult. The scoring rubric could tend in the end to favor one over the other (even inadvertently).) Any new project applicant meeting HUD's rules for new projects may compete for CoC funds. The following parameters apply:

- The applicant will be required to submit an Iowa Balance of State CoC New Project Application.
- The new project application will be scored and ranked by the Iowa Council on Homelessness. The scoring and ranking of new projects may change the initial scoring and ranking of renewal projects.
- The Iowa Council on Homelessness will make final funding and ranking decisions, based on the funding made potentially available through reallocations described above, and the funding made potentially available through HUD for Bonus Projects.
- The applicant will be required to submit a new project application in Esnap, following all usual HUD requirements for new projects.
- The Iowa Council on Homelessness retains final approval for the new project to be included in the official Consolidated Application to HUD.
- All projects are subject to final consideration by HUD for funding. Approval by the Iowa Council on Homelessness does not guarantee that a project will be funded by HUD.

New Project Applications for Coordinated Entry: *(Almost entirely new; Coordinated Entry applications were accepted last year but competed directly with other kinds of new projects.)*

HUD requires CoCs to implement a Coordinated Entry system. This is detailed in HUD's CoC Interim Rule. HUD also significantly weights this in the overall scoring and funding of the annual CoC Consolidated Applications. CoCs with Coordinated Entry systems are more competitive for HUD funding, compared with CoCs that do not yet have a functioning Coordinated Entry system.

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The Iowa Balance of State lost funding overall in the 2015 awards compared to the 2014 awards; Coordinated Entry no doubt played a role in this. While a functioning Coordinated Entry system is certainly not a guarantee of a better funding outcome, it is likely at least a pre-requisite. The Iowa Balance of State has taken some steps toward Coordinated Entry, and has a dedicated Coordinated Entry Workgroup that has worked on the issue extensively for several years. To fully realize HUD's requirements in this area, significant additional resources are likely required.

HUD allows CoCs to use reallocated funds in the CoC competition to create new Coordinated Entry projects. The Executive Committee has discussed this at length, and the following proposed parameters are based on discussion by the Executive Committee.

- A goal of the 2016 competition will be to identify one Coordinated Entry project to submit to HUD.
- If at least minimum requirements are met, the selected project will be ranked toward the top of Tier 1, after the top rankings that have already been reserved for projects that were awarded 2015 new project funds and haven't yet started their new projects. This will change the overall ranking of all projects.
- Any Coordinated Entry project may compete for this designation. The amount of funds designated for the project will depend on the entries received, the services proposed, and the final scoring.